

Updates, Amendments and Frequently Asked Questions 21st Century Community Learning Centers Invitation for Bid - 2007-2008

Applicants are advised to continually check this document for the latest information pertaining to IFB Number: 21stCCLC07082.

UPDATES AND/OR AMENDMENTS:

Notice: Items in bold have been added. Items with strikethrough marks have been removed.

- **Amendments:**
- **Updates:**

Page 17, 2.2.1 G, second bulleted item:

House Bill 1453 requires all individuals hired after January 1, 2005, whose job involves contact with students have an FBI fingerprint background check. This includes teachers and substitute teachers (certified staff) and aides, custodians, secretaries, or cooks (non-certified staff). Two fingerprint cards must be submitted along with the necessary fee. The information portion of the fingerprint cards shall be completed by the applicant. It is up to the district/organization to decide if they want their volunteers to complete the FBI Fingerprint Background check. Call ~~IDENTIX~~ **Integrated Biometric Technology** at 866-522-7067 or visit them on the web at ~~www.identix.com~~ **<http://www.L1id.com>** for more information. **You may also visit the DESE website at: <http://www.dese.mo.gov/divteachqual/profconduct/backgroundservices.html> for details on background check services offered.**

FREQUENTLY ASKED QUESTIONS:

The grant is for a possible five years – what if applicant is from the Cohort 1 grant cycle who just completed five years of funding, can they reapply?

Yes. Anyone may apply for this competitive grant cycle.

Additionally, is there any money specifically for cohort 1 to continue and do they have to complete the entire application again.

Cohort 1 must follow all instructions in the IFB as everyone else. There is no special money set aside. This is a new competitive grant cycle and only one pot of money and only one IFB.

Are private/non-public school students eligible to participate in 21st CCLC?

Yes. Applicants must consult with private school officials during the design and development of the 21st CCLC program on issues such as how the children's needs will be identified and what services will be offered. (If awarded grant, awardees must continue consultation periodically throughout the year and maintain all such consultation forms (see section 2.5.1 for more information on keeping records on file). Services and benefits provided to private school students must be secular, neutral, and non-ideological. Documentation of consultation must be

maintained, updated, and kept on file by applicant for all auditing purposes. The Department recommends using the attached sample copy of a Consultation Form, Appendix F. Likewise, private schools must provide equitable services to public school students and their families if the students are part of the area to be served by the 21st CCLC program.

How do private schools fall within public school district regions?

Each district has its own service (or community) area in which private schools may be included.

Is the \$50,000 minimum per site or per project/district?

The minimum amount is per project/proposal.

Is there any 'bonus points' awarded in the IFB scoring?

There are three competitive priority point areas: 1) Application jointly submitted by Title I eligible LEA and CBO, 2) School(s) on Title I Schools and School Improvement – Attachment B, 3) percentage levels of Free and Reduced Lunch.

Can a new room be built onto an existing building?

No, this is considered capital improvement.

Can a refrigerator be purchased to accommodate snacks?

Applicant would have to be able to thoroughly demonstrate why this item would not already be available or within reasonable proximity to program. Additionally, if it were to be utilized by the school during the regular school day, there must be appropriate cost sharing by the school.

Is there any liability for transportation with these funds?

It would fall under the applicant's policies.

Has the same ruling been made on transporting Afterschool students in vans as the Even Start program?

No. However, all Afterschool programs should transport children in a safe manner.

If a program offers a service at a location other than an actual site, do records have to kept at these locations?

No, it is not a requirement but should be considered for emergency situations.

Can programs only offer tutoring?

No. They must also offer a broad array of services.

Could awards made be canceled if the Governor or the funding source reduces budget?

Yes, if DESE's budget is reduced the reductions would have to be made accordingly to each award.

Equipment purchased becomes the property of which organization?

It is property of DESE until contract is fulfilled then it becomes property of the awarded entity as long as they have become sustainable. If the program is canceled or closed, equipment should become property of another 21st CCLC program currently offering services.

When asked to provide name and contact information of client/contracting agency representative who may be contacted for verification of information in the Adequacy of Resources section, who should this be?

This should be someone/entity that has worked with the applicant who can verify applicant's performance and reliability.

Can suspended students participate in a 21st CCLC program during the regular school day while they are not attending regular school due to suspension?

No, 21st CCLC/Afterschool program funds must only be used for services provided during non-school hours.

Can 21st CCLC activities take place during the regular school day?

No. The statute specifically indicates services are to be provided outside the regular school day or during periods when school is not in session (e.g., before school, after school, evenings, weekends, holiday, or summer). The program may offer services to students during normal school hours on days when school is not in session (e.g., school holidays or teacher professional development days).

Does the budget narrative pertain only to year one?

The narrative should pertain to year one costs and may include additional years as space allows.

If we are currently receiving a grant for Afterschool, could we wait to begin this grant program in the middle of the year after our other grant source has ended?

No, our funds are for immediate programming and implementation, not for delayed start times.

How do we itemize "DESE required" training expenses without knowing which trainings we will attend or where they will be held?

It is permissible to state on the budget justification page "DESE required trainings" for the justification. Applicants should estimate a reasonable and appropriate cost for such required trainings and may amend budgets during the year accordingly (however, the overall total awarded grant dollar for the total project may not increase).

Could a current Superintendent or Principal serve as the 21st CCLC Program Coordinator?

This is not recommended. It would be very difficult to justify time spent in the regular school day and that during the Afterschool program for such person. Refer to section 2.2.1 "G" and 2.4.3 for additional staff information and requirements.

Should applicants base the number of adult family members of students to be served on enrollment?

More than likely, applicants will not know how many adult family members (of students to be served) they will provide services to until they have completed enrollment. For purposes of this IFB, applicants should state the number they "propose" to serve based on the targeted audience, based on the community needs and/or any needs surveys or assessments conducted.

Would EMINTS be considered research-based and effective?

It would not be acceptable to use the same curriculum for the same students from the regular school day in the Afterschool Program. If it is not working during the regular school day, it won't work during the Afterschool Program. Applicant proposing to use EMINTS should state how this curriculum is different than that of the regular school day.

Could teaching staff from the regular school day serve during the 21st CCLC Afterschool Program?

Yes. Time sheets would need to be kept showing that the hours spent were independent of one another.

Can we wait to begin our program, if awarded, until we have everything planned?

No, our funds are for immediate programming and implementation, not for delayed start times.

Is the student data management software in lieu of an independent evaluator?

No. The purpose of the software is to aid awardees in tracking uniform data for consistent statewide reporting. An evaluator should balance demands for accountability with the need to evaluate for continuous improvement and program effectiveness.